

**MEMBERS OF EXEMPT BODIES
APPLICATION FORM (PRACTITIONERS)
LONDON LOCAL AUTHORITIES ACT 1991 (as amended)**

This exemption application is for members of accepted Professional Bodies that want to administer special treatments.

I am applying for (**please tick**):

Grant of New Special Treatment Registration	
Renewal of Special Treatment Registration	

Special Treatment Registration is valid for a maximum of 12 months.

There is a 28-day consultation process for the processing of this application.

SECTION A: APPLICANT DETAILS	
1. Full name of applicant	
2. Date of birth	
3. Home address of applicant	
4. Contact number of applicant	
5. Email address	
6. Name and Date of Show	
7. Stand Number or Stand Name	
8. Date you would like the MST Registration to start:	
SECTION B: PROFESSIONAL BODY	
9. Professional body of which you are a member	
10. Membership number	
SECTION C: TREATMENTS ADMINISTERED	
11. What special treatments do you wish to claim exemption from?	

SECTION E: DECLARATION
I hereby declare that the particulars in this document are true to the best of my knowledge and belief.
Name (please print):
Signature:
Date:

F. Documentation REQUIRED	
Please enclose the following documentation with your application, the application will not be accepted without them and returned to you. (please tick)	
Public Liability insurance (copy) Self-employed staff must also provide a copy of their public liability insurance	
Risk Assessment	
Professional Body Membership certificate	
One passport sized photograph or digital photo	
Photo ID (colour copy of Passport OR Driving licence)	
PAT (portable appliance testing) (copy), if applicable	
COSHH Assessments. (Control of substances Hazardous to Health Regs 2002), if applicable	

**Completed application form AND all supporting documents to be emailed to address below.
(Application missing any supporting paperwork will be RETURNED to you rejected):**

Licensing Team
London Borough of Newham
East Ham Town Hall
328 Barking Road
East Ham, E6 2RP

Email: Licensing@newham.gov.uk

Tel: 020 3373 1925

Once your application is approved, we will contact you for payment.