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# UPDATE

**WE ARE NEWHAM.**



Tuesday 5 July 2022

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## Speak up with confidence



If you see:

- a criminal offence
- financial misconduct
- a miscarriage of justice
- an act creating risk to health and safety
- an act causing damage to the environment
- a breach of any other legal obligation
- concealment of any of the above.

Speak up!

It is not necessary to have proof or to investigate the matter yourself - a reasonable belief is sufficient. In the first instance you should raise your concern/disclosure with one of the Council's Contact Officers (click link below to see the details of the contact officers).

**Speak up, and we will ensure that an investigation takes place. No employee will be victimised for raising a matter under this procedure.** Raising a legitimate concern will not impact your continued employment, opportunities for future promotion or training.

[How to speak up>](#)

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## July's External Funding Bulletin now available



At the end of every month, we release an External Funding Bulletin with funding opportunities for your service area.

### [View the latest External Funding Bulletin for July 2022](#)

Funding opportunities are categorised according to Council themes and priorities for ease of use and identification.

#### **Upcoming deadlines include:**

- **Youth Justice Ethnic Disproportionality Challenge Fund 2022:** Thursday 7 July 2022
- **Night Time Enterprise Zone Fund:** Thursday 28 July 2022
- **UK Shared Prosperity Fund:** Monday 1 August 2022 (for investment plans)
- **FCC Community Action Foundation:** 5pm, Thursday 1 September and Wednesday 7 December 2022

[Find out more>](#)

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## **Anonymised Recruitment now live**

As you will be aware, the [Tackling Racism, Inequalities and Disproportionality programme](#) has been working to deliver change in the way we operate as a council.

To support that work and to ensure that we are recruiting in as fair a way as possible, the Fusion Oracle Recruiting Cloud (ORC) module now enables anonymised recruitment. **As a manager you will only see the details of applicants for roles once you have shortlisted and selected them for interview.**

[Find out more>](#)

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## **A win for you and your charity**



During July and August, Payroll Giving are asking you to send your stories, explaining why you support your charity and how Payroll Giving has enabled you to give more for less.

Each month a charity a gift of £50 will be awarded to the best submission. The opportunity is open to those who join the Payroll Giving scheme during July or August or who make a new regular additional donation. Send your videos or stories with photos to [benefits@stcpayrollgiving.co.uk](mailto:benefits@stcpayrollgiving.co.uk).

[Find out more>](#)

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## Raising invoices on Fusion - incomplete forms will be rejected!

Please remember that before completing the Invoice Request Form on Fusion you must ensure you include all the following information:

- customer name
- address
- contact details (email and phone number)
- the amount being charged
- a clear description of what the invoice is for and why they are being charged
- a PO number if required and a current Cost Centre Code.

**If the form is not completed correctly it will be rejected and sent back for correction until it meets the full criteria.**

There are guides available which you can request from [sharedservices@haverling.gov.uk](mailto:sharedservices@haverling.gov.uk).

If you do not have access to the Invoice Request Form then please raise a service request via the **Raise Service Request Tab** under **Me** on Fusion

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## Email warning

You may have noticed some of your emails now include this message at the top.

You don't often get email from [news@e](#) [.com](#). [Learn why this is important](#)

**This is one of our improved security methods that helps to prevent you from replying to faked emails.**

For example, you may receive an email that looks like it has come from the Chief Executive, but has a non-council email address sitting behind it. Hackers often use this method to obtain information from you.

If you receive such an email, please take a minute to verify the sender of the email.

[Find out more on how to protect yourself from phishing email>](#)

If you have any questions or comments, [please contact us](#).

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## Farewell Internet Explorer



Microsoft has now retired Internet Explorer. We have already changed your default web browser to Microsoft Edge.

If you try and launch Internet Explorer, it will redirect you to Edge. Microsoft is rolling out this change gradually over the next few months to minimise any disruption to you, so you may not notice this immediately.

**Thorough testing has taken place to ensure older applications which rely on Internet Explorer will continue to work as expected with Microsoft Edge.**

You do not need to take any action but if you have any questions or comments, [please contact us](#).

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