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**WE ARE NEWHAM.**



Tuesday 28 June 2022

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## **Dockside West Wing closed this weekend**

On Saturday 2 July from 6am to Sunday 3 July 8pm (this weekend), Dockside West wing will be closed to all staff, tenants and other stakeholders that occupy any floor of the west wing.

This is due to essential work regarding Newham's decarbonisation project taking place over the weekend. Please accept our apologies for any inconvenience caused.

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## **Our young people need your help!**



Newham young people have co-created the [Newham Young People's Charter](#), an agreement and a set of principles that frame the way they want to be supported on their journey to becoming resilient adults.

[Sign up to our young people's charter now>](#)

There are **eleven** principles cited by young people as important qualities in the services we provide. In order to show our commitment to young people, we would like as many services as possible to sign up to the Charter and adopt at least **two** principles.

[Find out more>](#)

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## Reasonable adjustments

# EVERYTHING YOU NEED TO KNOW.



“I think this Factsheet is a great help for managers.

**Reasonable adjustments are often thought to require a complex process to resolve, but this shows that in most cases it’s actually quite simple.** By following the helpful guidance set out here, managers will be able to help staff to do their jobs better and it’s a really important practical demonstration of important values, like respect for each other.

Remember, by dealing promptly with requests for reasonable adjustments you can make a big difference to the colleague requesting it”

Conrad Hall, Newham Ability Forum Senior Leadership Sponsor.

[Read our new Reasonable Adjustments Factsheet now>](#)

We look forward to seeing you on **6 July 2022** to answer any questions you have (you should have a calendar invitation in your diary).

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## Support a paperless office



We would like to remind staff to minimise printing where possible and to please **only print in black and white**.

If colour prints are required, please email the document to ICT Print Room [printservices@onesource.co.uk](mailto:printservices@onesource.co.uk) with a valid cost code.

[Read the LBN Print Policy for more information>](#)

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## Solar-panel making workshop



*Repowering London*

Fancy having a go at making a solar-panel? We're hosting a workshop with [Repowering London](#) this **Saturday 2 July, 11:00-17:00** at Beckton Globe Library, 1 Kingsford Way E6 5JQ.

You can learn how solar panels work and generate electricity to power desk accessories, including charging your mobile phone.

Refreshments will be provided. As electrical tools will be used, this workshop is for over16s only. Spaces are limited.

[\*\*Register now>\*\*](#)

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## Help more businesses win contracts with Newham Council



Come to our workshop to find out how the Council buys services and how you can get your business in the best position to win contracts with us. We are looking to support more local SMEs to provide goods and services to the Council.

**Wednesday 29 June, 10:00-14:00 (with two short breaks during the session)**

The training will be delivered by our award-winning trainer Andrea Childs, Managing Director of [Klick Business Solutions](#). Andrea has 25 years' experience of winning new contracts by writing high scoring tenders for both the public and private sector.

The workshop will cover, but not limited to:

- Understanding and de-mystifying procurement jargon/common procurement terminology and understanding what it means
- Getting your business ready to tender, what policies/procedures, financial information, accreditations/common standards and information about your company you will need to ensure you are in the best position
- Bid or No Bid decisions, how to decide whether to submit a bid.

A full list of topics will be emailed to you once you have registered onto the workshop.

[Register now>](#)

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