

**FINAL Minutes**

SSAG Meeting held on 1 February 2022 @ 11am  
Via Teams video conferencing

<b>Attendees:</b>	Sheila Roberts (SRO)	LBN – Licensing and Regulatory Services - Chair
	Edward King	LBN – Licensing and Regulatory Services
	Leah Pratten	LBN – Licensing and Regulatory Services
	Jim Jordan	LBN – Highways and Traffic Management
	Heeren Parmar	LBN – Building Control
	Nigel Mould	LBN – Emergency Planning and Resilience
	Antonella Trow	LBN – Licensing and Regulatory Services – minutes
	Matt Bury	Public Health Newham
	Derek Worsfold	British Transport Police
	Gary Ashe	TFL Underground
	Mark Camley	LLDC
	Sara-Ellen Williams	LLDC
	Peter Tudor	LLDC
	Tony Tolley	LLDC
	Jason Eglash	London Stadium185
	Peter Swordy	London Stadium185
	Anna Jankowski	London Stadium185
	Bode Akanbi	London Stadium 185
	Darren Raczkowski	London Stadium185
	Alan Skewis	London Stadium 185
	Andy Sheldon	Metropolitan Police Service
	Malcolm Gillespie	Metropolitan Police Service
	Alison Stuart	Metropolitan Police Service
	Chris Jenner	London Fire Brigade
	Steve Ford	London Ambulance Services
	Lou Elliston	Sports Ground Safety Authority
	Matt Atkinson	St John Ambulance
	Stuart Phillips	South Eastern
	Danny Hackett	South Eastern
	Imteyaz Kurrimboccus	TFL Buses
	Ben Illingworth	West Ham United FC
	Nicola Keye	West Ham United FC
	Jake Heath	West Ham United FC
	Tom Lish	Unibail-Rodamco-Westfield
	Chris Mitchell	Unibail-Rodamco-Westfield

<b>AGENDA ITEMS</b>	<b>Actions</b>
<p><b>1. Introductions and apologies</b></p> <p>Meeting convened via Microsoft Teams and apologies received from Richard Arnold, LFB; Tony Tolley, LLDC; Umar Ali, DLR; Neal King, TFL.</p>	
<p><b>2. Minutes and matters arising / actions from the meeting of 7 December 2021</b></p> <p>Minutes from the last meeting held on 7<sup>th</sup> December 2021 were approved. SAG action log distributed for members attention.</p>	

<p><b>3. Public Health Newham Covid-19 update</b></p> <p>Local Newham Covid-19 cases are down and below the England and London average.</p> <p>Over 16's are now eligible for their booster vaccines and LBN are working with schools and charities to target lower demographics and uptake of the vaccine. Summary of the government guidance was shared with members noting the reduction of the isolation period down to 6 days.</p>	
<p><b>4. Upcoming fixtures</b></p> <p>Tues 8 Feb West Ham v Watford KO: 7.45pm          Sat 19 Feb West Ham v Newcastle KO: 12:30pm          Sun 27 Feb West Ham v Wolverhampton KO: 2pm          Sun 13 Mar West Ham v Aston Villa KO: 2pm          Thur 17 Mar West Ham v Sevilla FC KO: 8pm</p> <p>No intelligence or major concerns noted. MPS will be attending planning meetings as necessary.</p> <p>West Ham United FC to share the full European Fixture listing.</p> <p>There are engineering works on Sunday 27 February on the South Eastern line which will impact the fixture vs Wolverhampton.</p>	<p><b>WHUFC</b></p>
<p><b>5. Strategic learnings and actions</b></p> <p><u>Thursday 9 December - West Ham v GNK Dinamo</u>          Summary stats shared and discussed.</p> <p><u>Sunday 26 December - West Ham v Southampton</u>          Learnings taken away from the Boxing Day fixture which included public transport limitations and Boxing Day sales conflicting with football times.</p> <p><u>Sunday 9 January - West Ham v Leeds (FA Cup)</u>          Sporadic disorder details shared and discussed.</p> <p><u>Wednesday 12 January - West Ham v Norwich</u>          Late walk-ups noted.</p> <p><u>Sunday 16 January - West Ham v Leeds</u>          Fixture ran smoothly as a result of meticulous planning, resourcing and organisational work between LS185, WHUFC and partners.</p> <p>TFL buses raised concerns in relation to police vehicles being parked on the regional bus station on 16 January. AS to share these concerns at his police briefings.</p> <p>Discussions continued reviewing coach parking, disorder, ejections and arrests. The police mentioned that migration from upper to lower tiers was an issue in the away end. MPS requested clear messaging be shared on the WHUFC comms to away fans reminding them to remain in their ticketed seat and area.</p> <p>MPS added that dialogue will be opened with away clubs in relation to alcohol consumption on official coaches. AS to keep LBN informed of progress and outcome of discussions. WHUFC will include additional information and messaging for fans on official away coaches to mitigate the risk of intoxication on arrival.</p>	<p><b>AS</b></p> <p><b>WHUFC</b></p> <p><b>AS</b></p>

TFL buses to be added to the Gold Calls pre events and share SOR contact details with them.	<b>PS</b>
<p><b>6. Fan Behaviour and control</b></p> <p>Discussion had around the deterioration of fan behaviour and disorder on the increase around the country.</p> <p>Discussions continued reviewing concerns raised in relation to Block 217. LBN, WHUFC and LS185 to review recent video footage to establish the risk and clarify rows to be netted to manage risk and prevent progressive collapse.</p> <p>LS185 to arrange the meeting w/c 7 February to review footage and discuss control measures for Block 217. LS185 will ensure stewards in that area have bodycams to collect more accurate data.</p> <p><u>Seat Migration</u> JE shared their current mitigation measures in place to assist with seat migration, it was noted that this is an ongoing project and will continue working closely with the club and the police. WHUFC have had discussions with LS185 to resource the area with dedicated ticketing checkers in specific zones which will be funded by the Club. There are measures in place to tackle seat migration in the new West Stand.</p> <p>LS185 suggested block numbers on tickets be made larger and more visible to assist stewards.</p>	<p><b>WHUFC LS185/LBN</b></p> <p><b>LS185/WH</b></p> <p><b>WHUFC</b></p>
<p><b>7. Ingress and Egress operation update</b></p> <p>Westfield to share their risk assessment and footage for Round House Lane with LS185 for review and progression.</p> <p>Movement Strategies' work has been completed and a meeting with LBN and Westfield to discuss findings will be arranged.</p> <p>Northern Ticket Hall licence is being worked through and an update will be shared once an agreement has been reached between LS185 and Westfield.</p>	<p><b>URW</b></p> <p><b>LS185</b></p> <p><b>LS185</b></p>
<p><b>8. Digital ticketing strategy</b></p> <p>WHUFC are working closely with the stadium and turnstiles have been upgraded to improve ingress. The Club are progressing with their trialling of digital tickets at various fixtures and are confident they will be able to launch the NFC app to all fans by the end of this 2022/2023 season.</p> <p>Members discussed the option of adjusting and evolving the digital tickets to clearly identify zones and blocks. Potential of installing hard barriers to assist with migration was further discussed with the Chair adding that a physical engineering solution will be more effective than an operational one.</p>	
<p><b>9. Coach parking update</b></p> <p>Still a work in progress with a working group to be arranged to identify interim measures for the rest of the season.</p> <p>A long term solution is still to be determined and will be presented to SAG once finalised for the new season.</p>	<b>LS185</b>

<p><b>10. Capacity increase</b></p> <p>Conclusion of capacity increase to be available by the end of February 2022 before submission.</p> <p>The Chair reiterated the challenges of S Factor and would like to see the planned timelines and schedule of the new seating manifest for assessment.</p> <p>There will be a statutory consultation on the application which will come to SAG.</p>	<p><b>LS185</b></p>
<p><b>11. Seating manifest for new seats</b></p> <p>Schedule of new seating manifest to be submitted to LBN for assessment. WHUFC declared that the seating manifest schedule will form part of the application.</p>	<p><b>WHUFC</b></p>
<p><b>12. Ride London Essex route and impact on Stadium events</b></p> <p>Event is scheduled for the 29 May 2022 and the route is embargoed until 18 February. The Borough Resilience Forum will be reviewing the route through the borough. There is a suggestion that this route will be in place for the next 10 years.</p> <p>LBN Highways will review the EMP and TMP once this has been released to them to ascertain the exact route and impact</p> <p>Park colleagues are working individually with Ride London.</p>	
<p><b>13. Issues raised by fan groups</b></p> <p>Issues that arose at the fan group meeting which were around taxis pickup and drop off, street trading, Casey report and stewarding were shared with partners.</p> <p>LS185 announced that they are aiming for an in-house steward recruitment program in the near future.</p>	
<p><b>14. Any other football safety related business</b></p> <p><u>Montfichet Road</u> LBN Highways announced a potential road closure being put on Montfichet Road to resolve an issue and will ensure the walking route is made safe for the fixture on the 8<sup>th</sup> February.</p>	
<p><b>15. Date of next Football SAG</b></p> <p>Tuesday 5 April 2022.</p>	