

## Scheme of Delegation Officers with delegated authority for matters within the portfolio of the Executive Director Commissioning and Community

December 2012

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### Purpose

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To set out the delegations from the Council's Executive and Council bodies to Chief and Deputy Chief officers within the Commissioning & Community Directorate.

## Related Policies and Documents

All parts of the Officers scheme of delegation  
Commissioning & Community Directorate schemes of authorisation

## Who is governed by this policy?

The scheme of delegations will apply to all permanent, contract and temporary staff working for the Council.

## Executive Summary

All delegations are subject to compliance with the law, the Council's Constitution, its Procurement Code, Financial Regulations and other relevant policies and procedures. All delegations may be exercised by the Chief Executive as well as those posts set out in this Scheme of Delegation.

This section sets out the powers which are conferred on the Council and its Executive which are exercisable by Officers and is the list maintained pursuant to Section 100 (G) (2) of the Local Government Act 1972. Under the provisions of the Local Government and Housing Act 1989 (S2) as amended by the Provisions of S202 of the Local Government and Public Involvement in Health Act 2007 and S30 of the Local Democracy Economic Development and Construction Act 2009 the post holders in this Scheme of Delegation hold politically restricted posts.

Pursuant to Paragraph 3.4.2 of Part 3 of the constitution the officers listed in this scheme of delegation may authorise officers to carry out the functions listed on their behalf. A list of all officers so authorised shall be maintained in accordance with paragraph 3.4.2.

Although these powers have been delegated to officers, there is a requirement to consult local ward councillors and community lead councillors if the decision you are making has a direct impact on a local community. Please consult Democratic Services for advice. In addition, please be aware that at the very least local ward councillors should be kept aware of any decision made and implemented under delegated powers that affects members of the community in their ward and this would normally be through the ward based bulletin.

No.	Function	Delegated Officer
<b>ADULTS</b>		
<b>National Assistance Act 1948</b>		
DASC1	National Assistance Act 1948 (Section 21) - Power to provide accommodation for persons in need	Executive Director Director for Adult Social Care
DASC2	National Assistance Act 1948 (Section 22) - Power to make charges for such accommodation in accordance with persons income.	Executive Director Director for Adult Social Care
DASC3	National Assistance Act 1948 (Section 23) - Power to make rules in respect of the management of premises in which accommodation is provided	Executive Director Director for Adult Social Care
DASC4	National Assistance Act 1948 (Section 24) - Power to provide residential accommodation for any person subject to provisions under this Act.	Executive Director Director for Adult Social Care
DASC5	National Assistance Act 1948 (Section 25) (as amended) - Power to provide accommodation in premises maintained by voluntary sector organisation and Section 26 power to make arrangements with a voluntary organisation for the purposes of providing accommodation.	Executive Director Director for Adult Social Care
DASC6	National Assistance Act 1948 (Section 29) - Power to make welfare arrangements for the blind etc.	Executive Director Director for Adult Social Care
DASC7	National Assistance Act 1948 (Section 30) - Power to employ voluntary sector organisations for disabled persons' welfare (in pursuance of any scheme made under section 29).	Executive Director Director for Adult Social Care
DASC8	National Assistance Act 1948 (Section 32) - Power to make financial adjustments between Authority provided accommodations etc. and Local Authority area of residence.	Executive Director Director for Adult Social Care
DASC9	National Assistance Act 1948 (Section 43) - Power to recover costs of assistance for persons liable for maintenance and Section 45 power to recover expenditure incurred as a result of any misrepresentation or non-disclosure.	Executive Director Director for Adult Social Care
DASC10	Power to apply to a Magistrates Court for an Order requiring the removal of any person to a hospital or other place.	Executive Director Director for Adult Social Care
DASC11	National Assistance Act 1948 (Section 48) - Power to provide temporary protection for property of persons admitted to hospital etc.	Executive Director Director for Adult Social Care
DASC12	National Assistance Act 1948 (Section 49) (as amended) - Power to pay expenses of Officers of the Authority as receivers of mental patients.	Executive Director Director for Adult Social Care
DASC13	National Assistance Act 1948 (Section 55) - Power of entry.	Executive Director

No.	Function	Delegated Officer
		Director Adults Services
DASC14	National Assistance Act 1948 (Section 56) - Power to recover sums due summarily as a civil debt.	Executive Director Director for Adult Social Care
<b>CENSUS ACT 1920</b>		
DASC15	To make census returning as maybe required the residents of any Council premises (S3(1)(d))	Executive Director Director for Adult Social Care
DASC16	General - To exercise such other powers and duties as vest in the Council by virtue of the National Assistance Act 1948 not specifically referred to above.	Executive Director Director for Adult Social Care
<b>Births &amp; Deaths Registration Act 1953</b>		
DASC17	Sections 16 and 18 duty to notify Registrar of death of any person dying in any premises for which the Council is responsible.	Executive Director Director for Adult Social Care
<b>Disabled Persons (Employment) Act 1958</b>		
DASC18	Section 65 - To give grants or loans to voluntary organisations whose activities provide services similar to relevant services	Executive Director Director for Adult Social Care
DASC19	Section 3 - To seek approval and comply with directions in respect of the provision of facilities employment or work for registered persons who are seriously disabled.	Executive Director Director for Adult Social Care
<b>Health Services &amp; Public Health Act 1968</b>		
DASC20	Section 45 - arrangements for promoting the welfare of elderly people.	Executive Director Director for Adult Social Care
DASC21	Section 65 - Grants and loans to voluntary organisations	Executive Director Director for Adult Social Care
<b>The Chronically Sick and Disabled Persons Act 1970</b>		
DASC22	Sections 1 and 2 - Duty to provide information as to existence of welfare services and determining the number of persons to whom Section 29 of the National Assistance Act 1948 applies.	Executive Director Director for Adult Social Care

No.	Function	Delegated Officer
DASC23	Section 18 - Duty to provide to the Secretary of State information as to accommodation of younger and older persons under Part III of the National Assistance Act 1948.	Executive Director Director for Adult Social Care
<b>Local Authority Social Services Act 1970</b>		
DASC24	Complaints Procedure Directions 1990 - Power to take action on recommendation of the Review Panel.	Executive Director Director for Adult Social Care
<b>Local Government Act 1972</b>		
DASC25	Section 195(3) - Power to submit proposals for the care of mothers and young people under the National Health Service Act 1946 prophylaxis (preventative or protective) care and after care under the Health Service and Public Health Act 1968 and schemes under the National Assistance Act 1948 relating to the accommodation and welfare of disabled persons and the employment of disabled persons.	Executive Director Director for Adult Social Care
<b>National Health Service Act 1977</b>		
DASC26	Sections 21, 22, 28 & Schedule 3 - Power to place, persons in residential accommodation and co-operation with the health service.	Executive Director Director for Adult Social Care
<b>Mental Health Act 1983 as amended</b>		
DASC27	Section 4 - Making emergency application to admit a patient for assessment.	In accordance with statutory provisions - Approved Social Worker
DASC28	Sections 7, 8 and 9 - Power to apply for or confer guardianship powers on person named as guardian of the patient.	Executive Director Director for Adult Social Care
DASC29	Section 10 - Power to take over guardianship of a patient in case of death, incapacity etc. of guardian (other than a local authority), Section 19 power to transfer guardianship to or from the Council and Section 37 and 40 guardianship of offenders.	Executive Director Director for Adult Social Care
DASC30	Section 13 - Directing an approved Social Worker to take a patient's care into consideration Section 14 interviewing patients and 18 power to take any patients who absconds into custody.	Executive Director Director for Adult Social Care
DASC31	Section 20 - Power to examine patients subject to guardianship under this Act to ascertain whether the patient(s) should remain under guardianship and Section 23 orders discharging any patient who is subject to guardianship..	Executive Director Director for Adult Social Care
DASC32	Section 25 - Provision with regard to supervision and aftercare.	Executive Director

No.	Function	Delegated Officer
		Director for Adult Social Care
DASC33	Section 29 – Authority to apply and power to act as nearest relative of patient and Section 30 power to apply for discharge of a Section 29 Order.	Executive Director Director for Adult Social Care
DASC34	Section 40 - Power to take patient to hospital or elsewhere on court making hospital order or guardianship order.	Executive Director Director for Adult Social Care
DASC35	Section 114 - Power to appoint Approved Social Workers.	Executive Director Director for Adult Social Care
DASC36	Section 116 and 117 arranging necessary visits and aftercare facilities.	Executive Director Director for Adult Social Care
DASC37	Section 115 - To enter and inspect premises	In accordance with statutory provisions - Approved Social Worker
DASC38	Section 135 - To apply for a warrant to search and remove	In accordance with statutory provisions - Approved Social Worker
DASC39	Section 136 - To interview anyone taken to a place of safety.	In accordance with statutory provisions - Approved Social Worker
DASC40	Section 137 - To exercise powers of a constable when having someone in their custody under this Act.	In accordance with statutory provisions - Approved Social Worker
DASC41	General. To exercise such other powers and duties under the Mental Health Act 1983 as vest in the Council not specifically mentioned above.	Executive Director Director for Adult Social Care
<b>Health and Social Services Security Adjudications Act 1983</b>		
DASC42	Section 17 - Power to abate minimum charge for Home Support Services.	Executive Director Director for Adult Social Care
DASC43	Sections 21, 22 and 24 - Power to recover charges and create charge over land/property and determine interest payable.	Executive Director Director for Adult Social Care
<b>Public Health (Control of Disease) Act 1984</b>		
DASC44	Section 48 - Power to make provision regarding the burial or cremation of the dead.	Executive Director Director for Adult Social Care
<b>Transport Act 1985</b>		
DASC45	Section 106 - to make grants for transport facilities and services for disabled people.	Executive Director

No.	Function	Delegated Officer
		Director for Adult Social Care
<b>Disabled Persons (Consultation and Representation) Act 1986</b>		
DASC46	Section 1(3) - Power to appoint authorized representative for disabled person in accordance with Regulations.	Executive Director Director for Adult Social Care
DASC47	Section 2(4) - Power to exclude authorized representative of disabled person from meetings about that person.	Executive Director Director for Adult Social Care
DASC48	Section 3 - Power to assess needs of disabled person.	Executive Director Director for Adult Social Care
DASC49	Section 4 - Power to decide on needs of a disabled person.	Executive Director Director for Adult Social Care
DASC50	Section 7 (4) - Duty to make arrangements for the assessment of needs of disabled persons following discharge from hospital after receipt of medical treatment for mental disorder for continuous period of not less than 6 months	Executive Director Director for Adult Social Care
DASC51	Section 8 - Power to make decision on ability of carer.	Executive Director Director for Adult Social Care
<b>Housing Act 1986</b>		
DASC52	Sections 182 and 213 - Regard to evidence on homelessness related functions and assistance in discharge of homeless functions.	Executive Director Director for Adult Social Care
<b>Social Security Act 1988</b>		
DASC53	Section 13 - In respect of the distribution of welfare foods.	Executive Director Director for Adult Social Care
<b>NHS and Community Care Act 1990</b>		
DASC54	General - Provision of plans and assessments of a vulnerable persons' need for community care services and negotiating and agreeing contracts with residential and nursing home providers and home support providers within the perimeters of any agreed providers list.	Executive Director Director for Adult Social Care
<b>Carers (Recognition and Services) Act 1995</b>		

No.	Function	Delegated Officer
DASC55	Ensuring assessment and provision of services and support to Carers.	Executive Director Director for Adult Social Care
<b>Community Care (Direct Payments) Act 1996</b>		
DASC56	General - To make arrangements for direct payments to identified service users	Executive Director Director for Adult Social Care
<b>Community Care (Residential Accommodation) Act 1998</b>		
DASC57	Appropriately apply the regulations and adhere to the guidance on 'charging for residential accommodation' CRAG, including the disregard of a person's capital assets up to the prevailing limits and conducting financial assessments.	Executive Director Director for Adult Social Care
<b>Health Act 1999 &amp; National Health Service Act 2006</b>		
DASC58	Subject to approval of the overall agreement by Cabinet, power to transfer funding between the local authority, Health and other agencies and to establish partnership arrangements to support shared objectives ensuring clear audit trails and financial probity.  ( Health Act 1999 Sections 28,29,30 &.31 for arrangements previously agreed and National Health Service Act 2006 part 3 for future arrangements )	Executive Director Director for Adult Social Care
<b>Care Standards Act 2000</b>		
DASC59	Applications, representations, Registrations and variations in respect of establishments or Agencies covered by the Act.	Executive Director Director for Adult Social Care
DASC60	Refer to Secretary of State details of any person who should be included in the list maintained under Section 81 (individuals who are considered unsuitable to work with vulnerable adults).	Executive Director Director for Adult Social Care
<b>Carers and Disabled Children Act 2000</b>		
DASC61	Adults - Ensuring carers are given the right to their own assessment whether or not the person they are caring for is being assessed.	Executive Director Director for Adult Social Care
DASC62	Arrange direct payments or other services for carers to meet their needs and request any other	Executive Director



No.	Function	Delegated Officer
	Authority to assist in the provision of such services or deal with such requests from other Authorities.	Director for Adult Social Care
<b>Health and Social Care Act 2001</b>		
DASC63	Sections 50, 51, 54, 55, 56 and 57 - Provision of Community Care Services to those with preserved rights, additional accommodation payments, defined and direct payments.	Executive Director Director for Adult Social Care
<b>Homelessness Act 2002</b>		
DASC64	Section 1 - To provide assistance with homelessness review and have regard to homelessness strategy.	Executive Director Director for Adult Social Care
<b>COMMUNITY CARE (DELAYED DISCHARGES ETC.) ACT 2003</b>		
DASC65	Section 4 - Assessment of any community care services needed on patients discharged from hospital and reviews of such assessments	Executive Director Director for Adult Social Care
DASC66	Section 6 - Delayed discharge payments.	Executive Director Director for Adult Social Care
DASC67	Section 9 - Powers and duties in relation to resolving any disputes under the Act.	Executive Director Director for Adult Social Care
DASC68	Section 10 - Adjustments of payments.	Executive Director Director for Adult Social Care
DASC69	Section 15 - Making free of charge community care provisions under Regulations made under this Section.	Executive Director Director for Adult Social Care
<b>MENTAL CAPACITY ACT 2005</b>		
DASC70	Section 35 - To make and to put into effect arrangements to enable independent mental capacity advocates to be available to represent and support persons to whom acts or decisions proposed under sections 37, 38, and 39 of this Act relate.	Executive Director Director for Adult Social Care
DASC71	Section 39 - To instruct an independent mental capacity advocate for a person who becomes subject	Executive Director

No.	Function	Delegated Officer
	to Schedule A of this Act as necessary.	Director for Adult Social Care
DASC72	Schedule 1 and Deprivation of Liberty Safeguards – To comply with, exercise and perform any powers and duties contained in this schedule which fall to the Council by virtue of its being a managing authority or supervisory body for the purpose of this schedule and DOLS (decision and supervision of deprivation of liberty in care homes)	Executive Director Director for Adult Social Care
<b>NATIONAL HEATH SERVICE ACT 2006</b>		
DASC73	Section 74 - To make services available to each NHS body acting within the Council area so far as is reasonably necessary and practicable to enable the NHS body to discharge functions under the Act.	Executive Director Director for Adult Social Care
DASC74	Section 75 - To comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section enabling the making of arrangements between the Council, other local Authorities and NHS bodies for the discharge of the functions of NHS bodies and health related local Authority functions.	Executive Director Director for Adult Social Care
DASC75	Section 76 – To make payments to any Strategic Health Authority, Primary Care Trust or Local Health Board towards expenditure to be incurred in the performance of their functions and to comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section attaching conditions to any such payments.	Executive Director Director for Adult Social Care
DASC76	Section 82 – To co-operate with NHS bodies when exercising any of the Council's functions in order to secure and advance the health and welfare of the people of England and Wales.	Executive Director Director for Adult Social Care
DASC77	Section 254 – To allow premises, furniture or equipment provided for the care of mothers, for prevention, care and aftercare, or for home help and laundry purposes to be used by other social services authorities, local education authorities or bodies established under this Act on such terms as may be agreed and to provide, improve or furnish residential accommodation for officers employed by the Council or by voluntary organisations to perform services under this section or Schedule 20 of this Act.	Executive Director Director for Adult Social Care
DASC78	Schedule 20 – To make arrangements for the provision of the care and services set out in this Schedule (care of mothers and young children, care and after care, home help and laundry facilities) and to comply with, exercise and perform any powers and duties contained in this Schedule and any regulations made there under with regard to the provision of such services.	Executive Director Director for Adult Social Care

No.	Function	Delegated Officer
<b>SAFEGUARDING VULNERABLE GROUPS ACT 2006</b>		
DASC79	Section 23 – To comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section with regard to the steps to be taken in connection with permitting others to engage in controlled activity in respect of children and vulnerable adults.	Executive Director Director for Adult Social Care
DASC80	Section 27 – To make application to the Secretary of State for vetting information and to comply with, exercise and perform any powers and duties contained in any regulations made under this section with regard to informing persons of their rights to obtain information under this section.	Executive Director Director for Adult Social Care
DASC81	Sections 35 to 40 - To provide the Independent Barring Board with prescribed information in the specified circumstances or as requested or required.	Executive Director Director for Adult Social Care
<b>LOCAL GOVT &amp; INVOLEMENT IN HEALTH ACT 2007</b>		
DASC82	Section 116 – To prepare and publish an assessment of relevant needs (health and social care) for the Council and co-operate with each partner PCT when preparing such an assessment.	Executive Director Director for Adult Social Care
DASC83	Section 224 – To comply with and to exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section imposing duties on service providers (duties in respect of responding to requests for information and dealing with reports and recommendations from a local involvement network).	Executive Director Director for Adult Social Care
DASC84	Section 225 – To comply with and to exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section requiring authorised representatives to enter and view, and observe the carrying-on of activities on premises owned or controlled by the Council.	Executive Director Director for Adult Social Care
DASC85	Section 228 – To ensure that there are means by which activities set out in section 221 of this Act (promoting involvement of people in commissioning, providing and scrutiny of local care services etc) can be carried out and to comply with, exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section with regard to the Council's duty (the temporary duty).	Executive Director Director for Adult Social Care
DASC86	Section 243 – To comply with, exercise and perform any powers and duties contained in any order made by the Secretary of State under this section amending any enactment for the purpose of giving	Executive Director Director for Adult Social Care

<b>No.</b>	<b>Function</b>	<b>Delegated Officer</b>
	full effect tot his Act.	
<b>HEALTH AND SOCIAL CARE ACT 2008</b>		
DASC87	Section 146 - Power to include people who lack capacity within the meaning of the Mental Capacity Act 2005 in existing direct payment scheme	Executive Director Director for Adult Social Care
<b>General</b>		
DASC88	Grants – authority to exercise any power to give assistance whether by way of grant or loan under any provision subject to any scheme or framework approved by the executive.	Executive Director Director for Adult Social Care
DASC89	Such other actions as necessary for most effective discharge of all community care powers, duties and responsibilities.	Executive Director Director for Adult Social Care
<b>Births &amp; Deaths Registration Act 1953</b>		
DASC90	Sections 16 and 18 duty to notify Registrar of death of any person dying in any premises for which the Council is responsible.	Executive Director Director Adult Social Care
<b>LIBRARIES</b>		
DCC5.	To approve the opening and closing times of libraries.	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC6.	Agreeing and levying charges for the use of library facilities or overdue loans under Section 8 of the Public Libraries and Museums Act 1984.	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC7.	Permitting the use of library premises for meetings etc. of a cultural nature under Section 20 of the Libraries and Museums Act 1964 or under Section 20 of the Public Libraries and Museums Act 1984 including the power to make charges.	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC8.	To provide necessary facilities for the purposes of any powers or duties on the Council under the	Executive Director

<b>No.</b>	<b>Function</b>	<b>Delegated Officer</b>
	public lending scheme (pursuant to Section 3 of the Public Lending Right Act 1979).	Director Community Commissioning, Hubs and Customer Services
DCC9.	To provide a comprehensive and efficient library service, including provision of sufficient stock, co-operation with the other authorities, contribution to expenses of other library authorities.	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC10.	To make and enforce the provisions of byelaws regulating the use of libraries under Section 19 of the Public Libraries and Museums Act 1964	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC11.	To permit the display of posters and leaflets on any library premises	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC12.	To make and supply a copy of any article or published edition under Section 41 of the Copyright, Designs and Patents Act 1988 (provision copies to another library) or Section 42 (to preserve or replace an item).	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC13.	To make provision for the lending of literacy, dramatic musical or artistic works to the public on payment under Section 66 of the Copyright, Designs and Patents Act 1988.	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC14.	Ensuring adequate access to and use of records under the Council's control by making such records available preparing indexes, guides, summaries, exhibitions and loaning them for exhibition or study under the Local Government (Records) Act 1962. Includes power to incur and contribute towards expenses.	Executive Director Director Community Commissioning, Hubs and Customer Services
<b>CUSTOMER SERVICES – LOCAL SERVICE CENTRE PROVISION</b>		
DCC15.	To provide front office services in accordance with the Council's strategy and policy for service provision through it's local service centers	Executive Director Director Community Commissioning, Hubs and Customer Services
DCC16.	To provide a Customer contact centre in accordance with the Council's strategy and policy for provision of services through its contact centre.	Executive Director Director Community Commissioning, Hubs and Customer Services

No.	Function	Delegated Officer
DCC17.	To administer payments for services in accordance with the Council's strategy and policy for front office service provision	Executive Director Director Community Commissioning, Hubs and Customer Services
<p><b>STRATEGIC PLANNING, REGENERATION AND OLYMPIC LEGACY</b>  <b>Note: Nothing in this scheme of delegation shall permit any officer to make a decision in respect of any application where they are responsible for management of the land or buildings to which the application relates.</b></p>		
DSPR1	Those officers named shall be delegated all those functions set out in paragraph 3.2 of the Development Control Committee Terms of Reference (Article 8 of the Constitution) being any matter falling within the remit of the Physical Regeneration and Development Service not otherwise reserved to the Development Control committee or the executive in the Mayors Scheme of Delegation including but not limited to the functions set out below	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR2	Power to make a direction under Article 4 of the Town and Country (General Permitted Development Order) 1995.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR3	Duty to maintain register of Planning applications under Section 69 of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR4	Power to consult on planning applications before determination. (Section 71 Town & Country Planning Act 1990)	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR5	Power to determine application for planning permission under Sections 70(1)(a) and (b) and 72 of the Town and Country Planning Act 1990 subject to limitations on delegation set by the Development Control and Licensing Committee.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR6	Power to grant planning permission for development already carried out under Section 73A of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR7	Power to decline to determine application for planning permission under Section 70A of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR8	Power to serve a completion notice under Section 94(2) of the Town and Country Planning Act 1990	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR9	Power to require the discontinuance of a use of land under Section 102 of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR10	Power to enter into agreement regulating development or use of land under Section 106 of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy In Consultation With Director Legal Services
DSPR11	Power to determine application for planning permission made by a local authority, alone or jointly with another person under Section 316 of the Town and Country Planning Act 1990 and the Town and Country Planning General Regulations 1992 (S.I. 1992/1492).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR12	Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights under Parts 6, 7, 11, 17, 19, 20, 21 to 24, 26, 30 and 31 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995 (S.I. 1995/418).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR13	Power to issue a certificate of existing or proposed lawful use or development under Sections 191(4) and 192(2) of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR14	Power to require and serve notices re: proper maintenance of land under Section 215(1) of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR15	Power to grant consent for the display of advertisements under Section 220 of the Town and Country Planning Act 1990 and the Town and Country Planning (Control of Advertisements) Regulations 1992	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR16	Power to authorise entry onto land under Section 196A of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR17	Power to serve a planning contravention notice, breach of condition notice or stop notice under Sections 171C, 187A and 183(1) of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR18	Power to issue an enforcement notice under Section 172 of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR19	Power to apply for an injunction restraining a breach of planning control under Section 187B of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR20	Power to determine applications for hazardous substances consent, and related powers under Sections 9(1) and 10 of the Planning (Hazardous Substances) Act 1990 (c. 10).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy



DSPR21	To exercise all power or duty with regard to issuing consents and certificates in respect of hazardous substances under the Planning (Hazardous Substances Act) 1990 Sections 7-10 & 15.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR22	To serve Notice that a claim for deemed hazardous substances consent is invalid under Section 11.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement
DSPR23	To revoke, modify, apply for confirmation and pay compensation in respect of any hazardous substances consent under Sections 13-16.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement
DSPR24	To define applications for the culmination of any hazardous substances consent on the change of control of the land and pay compensation in respect of any relocation or medication under Sections 17-19.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy in consultation with Director Safety & Enforcement
DSPR25	To issue, waive or relax contravention notices in respect of hazardous substances under Section 24.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy In consultation with Director Safety & Enforcement
DSPR26	To enforce any contravention of any hazardous substances control and in consultation with the Director Legal Services to take any enforcement action and authorise entry or seek a warrant of entry.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy In consultation with Director Safety & Enforcement

DSPR27	To keep a register of hazardous substances consents for public inspection under Section 28.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR28	Maintain a list of listed buildings in the Borough under Section 2 of the Planning (Listed Buildings & Conservation Areas) Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR29	To issue preservation notices under Section 3.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR30	To exercise all powers and duties in respect of applications for listed building consents under Sections 10-18, 67-68 of the Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR31	To determine any application to vary or discharge any listed building consent under Section 19.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR32	To make representations on the Council's behalf in respect of any appeals against refusal to grant listed building consent.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR33	To exercise all the powers and duties in respect of revoking or modifying any listed building consent under Sections 25 & 25.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR34	To pay any compensation payable with respect to the Council's exercise of its listed building consent powers under Sections 27-29.	Executive Director Director Strategic Planning,

		Regeneration and Olympic Legacy
DSPR35	To exercise the Council's powers and duties with regard to enforcing any listed building consent and in consultation with the Director Legal Services to take action under Sections 38, 40, 42, 44 & 44A.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR36	To exercise all the Council's powers and duties in respect of issuing and serving repairs notices including authorising urgent works, reclaiming the cost, etc. under Sections 48,54 & 55.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR37	To agree a contribution or grant or other assistance in respect of the repair or maintenance of any listed building or other building of historic interest under Section 57.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR38	To propose to designate any part of the Borough a Conservation Area and to keep the borough under review under Sections 69 & 70.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR39	To exercise all other powers and duties under the Planning (Listed Buildings & Conservation Areas) Act 1990 as one relevant to the Council's planning functions.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR40	Power to determine application for listed building consent, and related powers under Sections 16(1) and (2), 17, 27(2) and 33(1) of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990 (c.9).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR41	Power to determine applications for conservation area consent under Section 16(1) of the Planning (Listed Buildings and Buildings in Conservation Areas Act 1990, as applied by section 74(3) of that Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSR42	Duties relating to applications for listed building consent and conservation area consent under Sections 13(1) and 14(1) and (4) of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990 and regulations 3 to 6 and 13 of the Town and Country Planning (Listed Buildings and Buildings in Conservation Areas) Regulations 1990 and paragraphs 8, 15 and 22 of Department of the Environment Circular 14/97.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSR43	Power to serve a building preservation notice and related powers under Sections 3(1) and 4(1) of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSR44	Powers to acquire a listed building in need of repair and to serve repairs notice under Sections 47 and 48 of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSR45	Power to apply for an injunction in relation to a listed building under Section 44A of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSR46	Power to execute urgent works under Section 54 of the Planning (Listed Buildings and Buildings in Conservation Areas) Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSR47	Power to recommend adding a building to a local or national list and for referring such matters to English Heritage as appropriate.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSR48	Power to issue licences authorising the use of land as a caravan site ("site licences") under Section 3(3) of the Caravan Sites and Control of Development Act 1960 (c. 62).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR49	Power to license the use of moveable dwellings and camping sites and all other powers of the Authority under The Public Health Act 1936 (c.49).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR50	Power to decline to determine retrospective application – section 70C of the Town and country Planning Act 1990	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR51	To perform any duties and powers in respect of the assessment of the environmental effects of any planning permission under Regulations made under Section 71A of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR52	To specify the purposes for which a building may be used when granting planning permission for its erection under Section 75 of the Town and Country Planning Act 1990	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR53	To comply with any direction under Section 77 of the 1990 Act with regard to any planning permission to be referred to the Secretary of State and to present the Council's views in respect of any such application.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR54	To deal with and appear at and give evidence on behalf of the Council in respect of any appeal under Sections 78 & 79 of the 1990 Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR55	To review whether a simplified planning zone is desirable for any part of the Borough under Section 83 of the 1990 Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR56	Power to limit the duration of any planning permission in accordance with Section 91 of the 1990 Act.	Executive Director Director Strategic Planning,

		Regeneration and Olympic Legacy
DSPR57	Power to serve completion notices and to withdraw any such notices under Section 94 of the 1990 Act and to apply for culmination under Section 95.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR58	Power to revoke or modify planning permissions under Section 97 of the 1990 Act, to apply for culmination under Section 97 of opposed revocations or indications, to advertise and serve notice under Section 99 in respect of any unopposed Order, and to present the Council's view on any proposed modification or revocation by the Secretary of State in accordance with Section 100.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy  In consultation with Director Legal Services, Change
DSPR59	To pay, apportion, give notice and exercise all other powers and duties in respect of compensation arising under the Council's powers and duties under the 1990 Act under Sections 107-111, 115, 116 and 118 of the 1990 Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy in consultation with the Directors for Legal and Finance
DSPR60	To exercise the powers and duties in respect of any response Notice under Sections 137, 139, 140 and 144 of the 1990 Act.	Executive Director Director Development in consultation with Director for Legal
DSPR61	To serve any relevant notices and exercise other powers and duties in connection with blight under Sections 151, 152, 157, 159 & 169 of the 1990 Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy In consultation with the Directors for Legal, and Finance
DSPR62	To serve any contravention, enforcement, or stop notices, instruct the Director Legal Services to issue such Notices, decide whether enforcement action should be taken or discontinued, whether any notice should be varied, withdrawn, enforced, deal with any appeals, enter land recover	Executive Director Director Strategic Planning, Regeneration

	expenses and exercise any of the powers and duties in respect of such matters under Section 171, 171BB, 172, 172A, 173, 175, 178, 181, 183, 184, 186, 187 and 188 of the 1990 Act and other relevant powers.	and Olympic Legacy
DSPR63	Issue and revoke certificates of lawfulness and exercise the powers and duties in respect of such certificates whether for existing or proposed use or development under Sections 191-193 and 196 of the 1990 Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR64	To require any preservation or planting of trees in any development and make tree preservation orders and exercise all powers and duties in respect of all tree preservation orders under Sections 197-199, 201, 203, 205-209 and 211-214 of the 1990 Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR65	To carry out the Council's powers and duties in respect of the control of advertisements, placards, posters and the like including source of notices, enforcement. Instructing the Director Legal Services in respect of any legal proceedings, removal and obligation under Sections 220 and 224-225, 225A, 225C and 225F of the 1990 Act and the London Local Authorities Act 1995 Sections 10-13.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR66	Power to exercise the Council's functions under Section 247 of the Town and Country Planning Act 1990 to make orders authorising the stopping up or diversion of any highway within the Borough or within another London Borough if that Borough consents.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR67	Issue notices extinguishing rights of vehicles on the highway and pay any compensation arising under Sections 249 & 250 of the 1990 Act.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR68	Duty to give advice or assistance to qualifying bodies as, is considered appropriate for the purpose of, or in connection with, facilitating the making proposals for neighbourhood development orders in relation to neighbourhood areas under Schedule 4B or the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR69	Power to decline to consider a proposal for a neighbourhood development order if it is considered to be a repeat proposal under Para 5 of Schedule 4B of the Town and Country Planning Act 1990.	Executive Director Director Strategic Planning, Regeneration

		and Olympic Legacy
DSPR70	Exercise the Council's powers and duties in respect of the Ancient Monuments & Archaeological Areas Act 1979.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR71	Exercise the Council's powers and duties under the Building Act 1984 insofar as is relevant in connection with the Council's planning functions including, but not limited to, Sections 8,9,16,21,22,24,33,35,36,72,73,74,77,78 and 80, 50-54,56,47,95,30.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR72	Bring proceedings under any legislation relating to the Council's planning functions as including but not limited to local legislation and byelaws.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy in consultation with Director for Legal services
DSPR73	To give consent to demolition under the street and exercise the Council's powers and duties in respect of under the street or retaining walls related to the Council's planning function under the Greater London Council (General Powers) Act 1986.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR74	To respond to any consultation by Central or Local Government Departments or statutory undertakings unless of a controversial or strategic nature or within the terms of reference of Development Control Committee or the executive under the Mayor's Scheme of Delegation.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR75	To approve and adopt any planning brief.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR76	To dispense with or relax requirements of Building Regulations under Section 8, Building Act 1984	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy



DSPR77	To approve or reject plans deposited under the Building Regulations (Section 16, Building Act, 1984).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR78	To act on behalf of the Council in ensuring compliance with the duty required by section 91(2), Building Act 1984 to enforce Building Regulations including by site inspection. Power to enforce building regulations.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR79	To reject or give conditional approval to plans where it is proposed to construct a building using short-lived or other unsuitable material under Sections 19 & 20, Building Act, 1984. To act on behalf of the Council under Sections 21 & 22, Building Act, 1984 in relation to drainage.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR80	To approve satisfactory exits, entrances and gangways in case of certain public buildings for which plans have been deposited under the Building Regulations - (Section 24, Building Act, 1984).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR81	To act on behalf of the Council under Section 25, Building Act 1984 (ensuring that deposited plans of a house contain provision for the sufficient wholesome water supply).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR82	To approve the Council's participation in a joint application with an applicant for Building Regulation approval to the CLG to determine questions arising under Building Regulations (Section 30, Building Act, 1984).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR83	To sign and serve notices under Section 32, Building Act 1984, declaring deposit of plans to be of no effect after a certain interval.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR84	To act on behalf of the Council under Section 33 of the Building Act 1984 (requiring the carrying out of tests on building work for compliance with building regulations).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR85	To authorise on behalf of the Council action under Section 35, Building Act 1984 (proceeding in Court for breach of Building Regulations).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR86	To sign and serve notices under Section 36, Building Act 1984 requiring the removal or alteration of work not in conformity with Building Regulations or executed notwithstanding rejection of plans.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR87	To receive on behalf of the Council initial notice served under Section 47 of the Building Act, 1984 and exercise the powers of the Council under Sections 50, 51, 52, 53, 54 and 56 of the Building Act 1984 and the Building (Approved Inspectors, etc.) Regulations 1985.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR88	To act on behalf of the Council under Section 71, Building Act 1984, (ensuring that entrances, exits etc. are provided in certain cases).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR89	To sign notices under Section 72, Building Act 1984 requiring works for the provision of means of escape from fire in the case of certain high buildings, after consultation with the Fire Authority	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR90	To sign and serve notices under Section 73 Building Act, 1984, relating to new buildings over-reaching adjacent chimneys	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR91	To act on behalf of the Council under Section 74 of the Building Act 1984 (Construction of certain underground cellars or rooms).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR92	London Building Acts (Amendment) Act 1939 Section 61-68. All the powers and duties in relation to dangerous structures/buildings	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR93	In consultation with the Director Environmental Health, to sign and serve notices on behalf of the Council under Section 80-82 Building Act, 1984 (powers of local authority in relation to demolitions).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR94	To be an authorised officer of the Council under Section 95 of the Building Act, 1984 (right of access to enter premises).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR95	In consultation with the Director Environmental Health, to act on behalf of the Council under Section 10, Clean Air Act, 1956 (rejection of plans where a chimney is not of sufficient height to prevent the emission from the chimney becoming prejudicial to health).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR96	To act on behalf of the Council under Section 220 of the Highways Act, 1980 (serving of advance payments code notice).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR97	To act on behalf of the Council under Section 16 of the Local Government (Miscellaneous Provision) Act, 1976 (request for information).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR98	To act on behalf of the Council under Section 61 of the East Ham Corporation Act, 1957 as amended by Sections 84 and 87(2) of the London Government Act, 1963 (provision of access for the Fire brigade to new buildings).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR99	To act as the appointing officer under the Party Wall etc., Act 1996	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR100	To authorise other Officers under his/her control to carry out duties under all or any of the sections of enactments or rules referred to herein provided he/she is satisfied as to their qualifications and competence to carry out the duties allocated.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR101	Licensing Act 2003 - Section 18(6) To make relevant representations about an application for a premises licence.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR102	Licensing Act 2003 - Section 31(5) To make relevant representations about an application for a provisional statement.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR103	Licensing Act 2003 - Section 35(5) To make relevant representations about an application to vary a premises licence.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR104	Licensing Act 2003 - Section 51 To apply for a review of a premises licence in accordance with Part 3 of this Act and any regulations made there under.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR105	Licensing Act 2003 - Section 72(7) To make relevant representations about an application for a club premises certificate.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR106	Licensing Act 2003 - Section 85(5) To make relevant representations about an application to vary a club premises certificate.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR107	Licensing Act 2003 - Section 87 To apply for a review of a club premises certificate in accordance with Part 4 of this Act and any regulations made there under.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR108	Licensing Act 2003 - Part 1 of Schedule 5 To appeal against the grant of a premises licence, the grant of a provisional statement, and the making of any decision following an application for the variation or review of a premises licence.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR109	Licensing Act 2003 - Part 2 of Schedule 5 To appeal against the grant of a club premises certificate and the making of any decision following an application for the variation or review of a club premises certificate.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR110	Licensing Act (Hearings Regulations) 2005 - Regulation 8 To give any notice specified in this regulation (notice by any party that they intend to appear and notice of witnesses)	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR111	Licensing Act (Hearings Regulations) 2005 - Regulation 10 To withdraw any representations	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR112	Licensing Act (Hearings Regulations) 2005 - Regulation 16 Licensing Act (Hearings Regulations) 2005 - To give further information, to question any party and to address the licensing authority	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR113	Licensing Act (Hearings Regulations) 2005 - Approve provisions within S106 Agreements where the Council is not the Planning Authority in consultation with the Mayor and Board Member	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR114	London local Authorities Act 2007 - Authority to exercise powers under Section 6 (designation of land where advertisements prohibited).	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR115	Crossrail Act 2008 - section 12 To comply with and to exercise and perform any powers and duties contained in any regulations made by the Secretary of State under this section with regard to the charging of fees for applications for approval under the planning permission granted under this Act. Section 18 To serve a counter-notice in response to any notice served by a Crossrail undertaker under this section requiring the removal, topping or lopping of any tree. Schedule 7 To comply with and to exercise and perform any powers and duties contained in this schedule and any order made by the Secretary of State there under with regard to planning applications made in connection with the Crossrail development.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy

DSPR116	To enter into agreements where the Council is not the Local Planning Authority and the LPA is entering into the agreement under s106 Town and Country Planning Act 1990 or other appropriate or incidental powers and where the Council is not entering into the agreement in its capacity as landowner of the land concerned	Executive Director in consultation with the Mayor , the Operational Executive Adviser for Regeneration and the Director for Legal Services
DSPR117	To prepare and consult as considered appropriate on any documents which facilitate the production of any local development document or facilitates the production of any other document which the Council is obligated to prepare as part of its Local Development Scheme under the Planning and Compensation Act 2004 or any other legislation or regulation. This does not include authority to approve or consult on any document which under legislation or regulation requires approval from the Executive and/or Council.	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
DSPR118	Duty to co-operate with other planning authorities in relation to planning of sustainable development under section 33A of the Planning and Compulsory Purchase Act 2004 as inserted by the Localism Act 2011 (assist with preparation of development plan documents or other local development documents)	Executive Director Director Strategic Planning, Regeneration and Olympic Legacy
<b>STRATEGIC COMMISSIONING AND PARTNERSHIP DEVELOPMENT</b>		
<b>Mayors Office and Civic matters</b>		
DSCPD1	Approving the attendance of a Member or Members at any conference where attendance is in the interests of the Council (See also delegation Part 2 of the Scheme of Delegations and (see also Chief Executives scheme of delegation).	Chief Executive Executive Directors Director for Legal Director with relevant responsibility
DSCPD2.	Approving travelling and subsistence claims of Members in accordance with the agreed Scheme (See also Part 2 of the Scheme of Delegations and see also Chief Executives scheme of delegation).	Chief Executive Executive Directors Director for Finance Director for Legal Director with relevant responsibility

DSCPD3.	Approving expenditure for Members' library and other resources and development, as necessary to enable them to carry out their office and the functions of the Authority. (See also Part 2 of the Scheme of Delegations)	Chief Executive Executive Directors Director for Finance Director for Legal  Director with relevant responsibility
DSCPD4.	To provide and furnish halls, offices and other buildings for the use of public meetings (See also delegation in Part 2 of the Scheme of Delegations)	Chief Executive Executive Directors Director Director for Business Systems, Property and Commercial
DSCPD5.	Authorising payment of subscription to any local government association or body of which the Council is in membership.	Chief Executive Executive Directors  Director with relevant responsibility
DSCPD6.	Approving the attendance of a Member or Members at any conference where attendance is in the interests of the Council (See also the general scheme of delegations Part 2 and ED Executive Director of Resources delegations).	Chief Executive Executive Directors  Director with relevant responsibility
DSCPD7.	Production of Mayors annual report	Executive Director  Director with relevant responsibility
DSCPD8.	Approving proposals for Members or officers to make foreign visits and receive foreign visitors where the cost is to be met in whole or part by the Council subject to any protocol in this regard that may apply from time to time. This delegation does not apply to any officer attending an essential conference or course abroad which shall be approved by the relevant Executive Director.	Chief Executive Executive Directors  Director with relevant responsibility

<b>Strategy and Policy</b>		
DSCPD9.	Carry out relevant research and surveys including incurring necessary expenditure in relation to such research and surveys as are appropriate to help facilitate the Council's functions.	Chief Executive Director Executive Directors and other Directors (but only in consultation with the Director with responsibility for commissioning research)
DSCPD10.	Facilitate the operation of the Local Strategic Partnership and the development of the sustainable Community Strategy	Chief Executive Executive Director Director with relevant responsibility
DSCPD11.	Co-ordinate the formulation of the Corporate plan and keep the plan under review.	Chief Executive Executive Director Director with relevant responsibility
DSCPD12.	Prepare annual report for the Council's performance and budget outcomes	Chief Executive Executive Director Director with relevant responsibility
<b>Complaints and Members Enquiries</b>		
CME1.	Maintaining the Council's Publication Scheme, the Freedom of Information Act charging policy and re-use policy	Executive Director Director with relevant responsibility



CME2.	To act as the Council's final stage Complaints Officer and investigate complaints at the final stage.	Executive Director Director with relevant responsibility
CME3.	Comment on any allegations made in a complaint to the Local Ombudsman and give notice of any documents to which are not to be disclosed in the public interest.	Executive Director Director with relevant responsibility