

**Minutes of Newham Co-Production Forum (A) held on
27th September 2021**

Summary of Action Points

Page No.	Action point	Assigned To	Deadline
<u>2</u>	LHS will share the Newham Covid-19 dashboard via email after the meeting.	LHS	01/10/21
<u>4</u>	LHS to ask Public Health team if training is available for residents who are still unsure how to use the lateral flow test kits.	LHS	08/10/21

**Minutes of Newham Co-Production Forum (A) held on
27th September 2021**

Minutes of Forum on 24th May 2021

<u>Agenda Number and Item</u>	<u>Action By:</u>
<p><u>Item 1: Welcomes, Apologies and Introduction</u> SA welcomed everyone to the meeting. All attendees introduced themselves and apologies given. Tony Jobling chaired the second half of the forum in Councillor Ali's absence.</p>	
<p><u>Item 2: Covid-19 Update</u> No update given at the forum. Action: LHS to share the Newham Covid-19 dashboard via email after the meeting.</p>	LHS
<p><u>Item 3: Minutes of the last forum on Monday 26th July 2021</u> No issues raised against the minutes. The minutes were agreed and signed off. An electronic copy will be available for residents to view online via https://www.newham.gov.uk/health-adult-social-care/co-production/2</p>	
<p><u>Item 4: Service Issues</u> LHS presented the Service Issues and Actions Log. All the issues raised received adequate responses.</p> <p>Service Issue 1. Zhenreenah noted that the Carers Commissioning team are making positive progress in addressing carers issues and thanked the team for the progress made, so far.</p> <p>Service Issue 2. Action: LHS to ask Public Health team if training is available for residents who are still unsure how to use the lateral flow test kits.</p>	LHS
<p><u>Item 5: Carers Week Update</u> Jennifer Kumi and Nicola Hyde presented an update on Newham Carers Week 2021. Nicola Hyde presented on the next steps for carers</p>	

SA, ZM and FH left the meeting during the break	
<p><u>Item 6. Healthwatch Newham update</u> Leonard Greco presented an update on the engagement work carried out over the past twelve months. The work focused on Safeguarding, identifying and understanding safeguarding. A copy of the presentation was share ahead of the forum.</p>	
<p><u>Item 7. Autism Survey</u> Helen Murphy presented an update on the Autism Survey.</p>	
<p><u>Item 8. Newham Mental Health Day and Homelessness Day 2021</u> World Mental Health Day and Homelessness Day both fall on Sunday, 10th October. This year Newham will celebrate both in a joint event on Friday 8th October. Newham Co-Production Team lead by KS, residents with lived experience, stakeholders and Newham officers have co-produced a live event with a full programme. Mayor Fiaz will attend the event at Highway Vineyard Church, 88a Romford Road, Stratford, E15 4EH. Due to Covid-19, the numbers have been limited to 150 people including Newham officers, performers, volunteers and local providers.</p>	
<p><u>Item 8. Any Other Business</u> KS announced that she is leaving Newham on Friday 15th October. On behalf of the forum, TJ thanked KS for her hard work and dedication to the residents of Newham. AK said that he hoped the Forum would formally thank KS in due course and in the meantime he would start the recruitment process to replace her, in addition to the new Co-Production Services Officer post which is currently open to applicants.</p>	
<p><u>Item 9: Forward Plan and Date and time of next meeting.</u> Co-Production Rep’s pre-meeting, Monday 1st November, 2pm - 3.30pm via Zoom Co-Production Forum, Monday 22nd November, 10:30am - 12:30pm via zoom.</p>	