

Leasehold Services 2ND Floor Bridge House 320 High Street Stratford London E15 1EP T +44 (0) 20 8430 2000 Ext: 020 3373 0343 W www.newham.gov.uk		
	Payment Reference: Date:	

Six Months Statement for Major Works Account

Please find overleaf a 6 monthly statement, which shows any payments or adjustments and the amount outstanding on your Major Works account that you hold with the London Borough of Newham. The statement overleaf relates to the period 2nd January 2012 to 1st April 2012. If you have any queries relating to the information contained within the table please contact your Leasehold Customer Service Officer, on .

As part of the introduction of the new IT system we now have the ability to produce these statements which you will now receive twice a year. Another advantage is the ability to pay your charges by Direct Debit. The benefits to paying by Direct Debit include: You do not have to queue at cash desks, you do not have to write cheques or incur postal charges. This method of payment will also help us to keep costs down as well as providing you with a convenient way of paying your charges regularly.

If you would like to pay by Direct Debit, please call 0800 952 9000, selecting option 4, and then option 3, and a Leasehold Customer Services Officer will be happy to assist.

Please note that if you are already paying by Direct Debit you do not need to complete another mandate.

Leasehold Customer Service and Service Charge Manager

Your Personal Ref is: **123456** ←